



**Kenowa Hills Public Schools
Education inspired.**

**BOARD OF EDUCATION
Regular Meeting Preliminary Minutes
Kenowa Hills High School
3825 Hendershot NW Grand Rapids, MI 49544
Monday, November 9, 2020, 7:00 p.m.**

I. Routine Business

- A. A regular meeting of the Board of Education was called to order at 7:00 pm at Kenowa Hills High School, 3825 Hendershot NW Road NW, Grand Rapids, MI with the opportunity for public to participate virtually through the provided Zoom link.
- B. President Gustinis opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, Storey (via Zoom), Szczepaniak, Truskoski; Superintendent Hopkins, Assistant Superintendent Burde and Director Gilchrist were also present along with student representative Sara Herweyer (via Zoom). Member Rettig and student representative Madison Bupp were absent. Treasurer Truskoski was appointed to take roll call votes given Secretary Storey is attending this meeting virtually.
- D. Motion by Member Courtade supported by Member Szczepaniak to approve the agenda. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	X	___		Hart	X	___		Storey	X	___		Truskoski	X	___	
Gustinis	X	___		Rettig		Absent		Szczepaniak	X	___					

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

APPROVE AGENDA

II. Hearings and Correspondence

- A. Correspondence - Superintendent Hopkins noted there was no correspondence to report.
- B. Recognition - Superintendent Hopkins acknowledged the following with appreciation:
 - 1. Donations
 - a. Alpine School Supplies - List available upon request.
 - b. Meijer Inc. - \$1,944.12 worth of school supplies to share district-wide.
 - c. Walmart via the Community Police Officer - four pallets of school supplies to be shared district-wide.
- C. Board Communication - Members reported on various events in which they participated during the past couple of weeks.
- D. Community/Board Dialogue (Comments Specific to Board Agenda Items) - None.

CORRESPONDENCE

RECOGNITION

BOE COMMUNICATION

COMMUNITY DIALOGUE

The purpose of this meeting is to conduct Board of Education business. This portion of the agenda is for the public to make comments regarding items that on tonight's agenda. President Gusitnis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were in submitted advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gusitnis then welcomed the opportunity for any others attending this meeting, either in-person or virtually, the opportunity to make comment.

III. Information Item

- A. Kenowa Hills High School Spotlight, Mr. Nate Robrahn
 - 1. Mr. Robrahn shared information about Knight Life, a new course taught by Spencer Vanderheide. A video created by Mr. Vanderheide and his students was shared with the board.
 - 2. Mr. Robrahn discussed the high school efforts to help students feel included and supported as all navigate the challenges associated with the pandemic.

PRINCIPAL REPORT

B. Student Representative Report, Sara Herweyer

1. Sara inquired about the inability of secondary virtual students to view their online test after it has been taken. Assistant Superintendent noted the tests are proprietary, so the vendor does not make them available; however, students can contact their virtual teacher to receive feedback.
2. Sara inquired about the COVID testing protocol for virtual students. Superintendent Hopkins reported all students with COVID symptoms can be tested by the nurse with parent authorization to do so.

STUDENT REPORT

C. Superintendent Report

1. Extended Continuity of Learning (ECOL) Plan
 - a. Safety Measures - Superintendent Hopkins provided an update on the District data related to our COVID safety and mitigation measures. The presentation is available upon request.
 - b. Instructional Delivery - Superintendent Hopkins noted discussions are underway regarding remote learning options to help increase social distancing in the classrooms. A survey has been sent to families to gather the level of interest in participating in a remote learning option.
 - c. Student Supports - Superintendent Hopkins highlighted the student supports for special populations such as English Learners and special education students.
 - d. Two-Way Communication - Superintendent Hopkins reported the two-way communication results for the last four (4) weeks. He noted considerable improvement in this data as schedules have become more routine for virtual students.
2. Bond Construction Update
 - a. Superintendent Hopkins noted the 2016 bond construction projects that were outlined in the scope of work have been completed. The Board discussed options on how to determine where to spend the remaining 2016 bond funds. It was decided that representatives from the 2014 and 2019 facility study committees would be identified with the purpose of reconvening to discuss, prioritize and recommend projects to the Board. A timeline will be brought back to the Finance Committee based on information that will be sought from bond counsel.
 - b. Planning for the 2020 bond construction work has begun with Phase 1 work at the Early Childhood Center going out to bid in early 2021. Initial discussions for Phase 1 construction at the Middle School has begun.

SUPERINTENDENT
REPORT

D. Committee Reports - chairpersons reported minutes from the committee meetings (copy available upon request).

1. Finance minutes shared by Stan Truskoski
 - a. 2016 Remaining Bond Funds
 - b. Discussion occurred regarding adding \$450 to the December budget amendment for each board member to continue taking CBA courses through MASB.
2. Curriculum/School Improvement minutes shared by Tracey Hart
3. Marketing minutes shared by Melissa Courtade
4. Policy minutes shared by Eric-John Szczepaniak
 - a. Policy Revisions (first reading)
 - i. Policy 6114 - Cost Principles - Spending Federal Grants (Revised)
 - ii. Policy 6325 - Procurement - Federal/Grant Funds (Revised)

COMMITTEE
REPORTS

- b. Neola Policy Revisions (second reading)
 - i. Policy 0176 - Equity Policy (New)
 - ii. Policy 4362.01 - Threatening Behavior Toward Staff Members (Revised)
 - iii. Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students (Revised)
 - iv. Policy 5611 – Due Process Rights (Revised)
 - v. Policy 7440 - Facility Security (Revised)

IV. Action Items

A. Motion by Member Truskoski supported by Member Courtade to approve the consent agenda. Roll call vote conducted by Stan Truskoski. Motion approved 6 - 0.

1. October 12, 2020 Regular Meeting Minutes
2. October General Fund expenditures of \$1,025,525.11 through and including checks #76626-76755 and payrolls of October 9 & October 23, 2020; October School Lunch Fund expenditures of \$20,767.79 through and including checks #105423-10553; 2018 Building and Site Series II expenditures of \$1,307,864.55 through and including checks #15245-15256; 2020 Bond Series I expenditures of \$41,169.82 check #76625-76681; Activity Check Register expenditures of \$2,190.17 through and including checks #12874-12880.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

B. Motion by Member Hart supported by Member Courtade to approve the recommendation to hire an additional School Child Life Specialist. Report #20-083. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

C. Motion by Member Truskoski supported by Member Courtade to approve the recommendation to hire a Secretary to the Superintendent. Report #20-084. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

D. Motion by Member Truskoski supported by Member Szczepaniak to approve the resolution, which indicates Kenowa Hills will continue to levy 100% of the taxes in the summer of 2021. Report #20-85. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

E. Motion by Member Truskoski supported by Member Courtade to approve revisions and additions to the following board policies as recommended by NEOLA Policy Services. Report #20-086. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

F. Motion by Member Hart supported by Member Courtade to approve the resolution to temporarily conduct virtual board meetings, as allowable under legislation, while maintaining compliance with the Open Meetings Act. Report #20-087. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

ACTION ITEMS

10/12/20 MEETING MINUTES
 OCTOBER 2020 CHECK REGISTRIES

CHILD LIFE SPECIALIST Report #20-083

SECRETARY TO SUPERINTENDENT Report #20-084

SUMMER TAX RESOLUTION Report #20-085

NEOLA UPDATES Report #20-086

OPEN MEETINGS ACT Report #20-087

G. Motion by Member Hart supported by Member Truskoski to reconfirm the Extended Continuity of Learning (ECOL) Plan that was originally approved on September 28, 2020 as required by Public Act 149, Section 98a. Report #20-088. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

VI. Future Items for Consideration

A. Public Comment (Nonagenda Items) - None

This portion of the agenda is dedicated to public comments about items that are not on tonight's agenda. President Gustinis reminded attendees that all public comments are limited to five (5) minutes and that there will typically be no attempt to comment or give answers at this meeting. Inquiries will be referred to the superintendent for response at a later time. President Gustinis read aloud comments that were in submitted advance of this meeting and announced attendees who requested the opportunity to speak by emailing boe@khps.org. President Gustinis then welcomed the opportunity for any others attending this meeting, either in-person or virtually, the opportunity to make comment.

B. Future Meetings

1. 11/30/20 6:30 p.m. Curriculum & School Improvement Committee
2. 11/30/20 7:30 p.m. Marketing Committee
3. 12/07/20 6:30 p.m. Policy Committee
4. 12/07/20 7:30 p.m. Finance Committee
5. 12/09/20 6:00 p.m. Special Meeting - Superintendent Evaluation, Administration Building
6. 12/14/20 7:00 p.m. Board of Education Meeting - Early Childhood Center

C. Go-Around - Board Members and those at the board table provided final remarks and announcements.

VI. Adjournment

A. Motion by Member Courtade supported by Member Hart to adjourn the meeting at 9:46 p.m. Treasurer Truskoski took a roll call vote. Motion approved 6 - 0.

	Y N A		Y N A		Y N A		Y N A
Courtade	X ___	Hart	X ___	Storey	X ___	Truskoski	X ___
Gustinis	X ___	Rettig	Absent	Szczepaniak	X ___		

Respectfully submitted,

Danielle Storey, Secretary

PUBLIC COMMENT

FUTURE MEETINGS

ADJOURNMENT